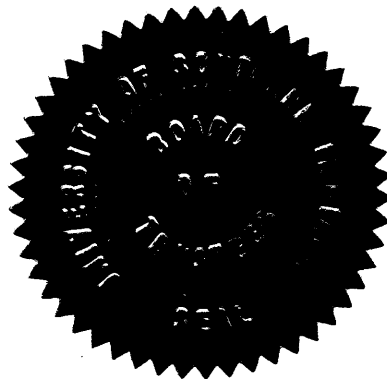


OFFICIAL MINUTES

UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

September 1, 1988



excellence in the educational process and 2) to provide access to post-secondary education and 3) support to economic development in southern Indiana. Further discussion followed on the goals as well as three themes of the budget: 1)institutional development, 2)faculty development, and 3)student participation in education.

Dr. Rice then called on Dr. Bennett to review the University's enrollment projection process. Tim Buecher, Director of Admissions and John Deem, Registrar, also contributed to the discussion on methods used by the University to project enrollment. Dr. Bennett reported that a detailed analysis of enrollment for the fall semester would be sent to the Board in a few weeks.

Dr. Rice introduced Professor Larry Goss, newly elected chairperson of the Faculty Senate (formerly Faculty Council).

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Additional Appropriations

From: Unappropriated Current Operating Funds

To: 1-10200	School of Liberal Arts Supplies and Expenses	\$2,306.00
To: 1-10400	School of Nursing and Health Professions Supplies and Expenses	\$8,358.44
To: 1-10300	School of Science and Technology Supplies and Expenses	\$65.00
To: 1-10500	Graduate Studies Supplies and Expenses	\$80.00
To: 1-10510	Graduate Studies Center Supplies and Expenses	\$10,474.14
To: 1-13200	Library Services Supplies and Expenses	\$2,812.00
To: 1-14005	Placement Supplies and Expenses	\$30.00
To: 1-14100	Recreation and Intramurals Supplies and Expenses	\$65.00
To: 1-16500	Computer Center Supplies and Expenses	\$25.00

From: Unappropriated Athletic Funds

To: 3-30602	Athletics--Baseball Capital Outlay	\$1,400.00
To: 3-30606	Athletics--Basketball Supplies and Expenses	\$6,063.30

From: Unappropriated New Harmony Funds

To: 3-30905	New Harmony Operations Maintenance Capital Outlay	\$5,000.00
To: 3-30920	New Harmony Tours Supplies and Expenses	\$4,000.00

From: Unappropriated Restricted Funds

To: 4-45090	Medical Education Supplies and Expenses	\$6,959.00
To: 4-45747	Desk Top Publishing #2 Personal Services Supplies and Expenses Capital Outlay	\$1,170.00 \$5,800.00 \$2,000.00
To: 4-45944	Computer Index System Supplies and Expenses	\$1,000.00
To: 4-45945	Talent Financial Support Personal Services	\$1,000.00
To: 4-45946	Exhibitions 88-89 Supplies and Expenses	\$11,500.00
To: 4-45947	Faculty Student - Palladino Supplies and Expenses	\$825.00

B. APPROVAL OF BUDGET ADJUSTMENTS FOR FISCAL YEAR 1987-88

The annual closing of the financial records requires adjustments, additional appropriations, and transfers between funds. These closing transactions are included in Exhibit II-A.

On a motion by Mr. O'Daniel, seconded by Mr. Boyer, Section II Items A and B were approved.

C. APPROVAL OF LEGISLATIVE OPERATING APPROPRIATION REQUEST, 1989-91

The 1989-91 biennial legislative operating appropriation request for operating expenditures and fee replacement is to be submitted to the Indiana Commission for Higher Education, the State Budget Agency, and the Indiana General Assembly.

On a motion by Mr. Boyer, seconded by Mrs. Rust, the Legislative Operating Appropriation Request, Exhibit II-B, was approved.

D. APPROVAL OF RESOLUTION FOR CLASSROOM BUILDING CHANGE ORDERS

WHEREAS, during construction of the New Classroom Building it is likely that changes to the plans will occur, and

WHEREAS, an expedient method of dealing with change orders is desired,

THEREFORE, BE IT RESOLVED THAT the Chairman of the Board appoint a committee of the Board authorized to approve change orders and that the committee report its actions at each subsequent Board meeting.

On a motion by Dr. Clark, seconded by Mr. Leahy, the preceding resolution was approved.

Mr. Fair appointed Mr. Brooks, Mr. Leahy, Mr. O'Daniel, and Mrs. Rust to the committee authorized to approve change orders on behalf of the Board of Trustees.

E. APPROVAL OF BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE PREMIUM RATES

The following Blue Cross/Blue Shield monthly premium rates have been quoted for a twelve-month period beginning October 1, 1988. The renewal rates include the addition of Claim Pro. Various benefits with potentially high exposure are capped with maximum dollar limits with Claim Pro. The caps have been set to provide adequate coverage while limiting total liability for the group.

The premium rates effective October 1, 1988, have increased 25.49% for single coverage, 26.22% for family coverage, and 22.61% for retiree coverage. The primary factors contributing to the rate increases are the University's claims experience and an increase in medical costs.

Two other plan changes effective October 1, 1988, include deletion of the conversion privilege due to the requirements of COBRA and the addition of a 270 day pre-existing condition clause for new employees.

Blue Cross/Blue Shield provides the primary health insurance coverage for 260 employees, dependents, and retirees. The University contribution for single and family coverage is 75% of the total premium. The contribution by the University for the retired employee eligible for Medicare takes into consideration the cost of Medicare to the retiree.

On a motion by Mr. Boyer, seconded by Mr. Leahy, renewal of the master policy with Blue Cross/Blue Shield, adding Claim Pro and the other plan changes, with the following rate schedule for 1988-89, was approved.

MONTHLY PREMIUM RATES

	1987-88			1988-89		
	Total	University	Employee	Total	University	Employee
Single	\$ 78.78	\$ 59.08	\$19.70	\$ 98.86	\$ 74.14	\$24.72
Family	210.26	157.70	52.56	265.39	199.03	66.36
Over 65 (Retired)	74.58	64.58	10.00	91.44	76.44	15.00

F. APPROVAL OF WELBORN HEALTH MAINTENANCE ORGANIZATION PREMIUM RATES

Since September, 1984, the University of Southern Indiana has offered Maxicare Indiana, Inc. health maintenance organization as an alternative health benefit program. Several administrative changes within Maxicare have resulted in a decline in the delivery of service.

These changes prompted the review of other alternative health benefit programs and the recommendation to offer as an alternative health benefit program, the Welborn HMO. The program is administered locally and currently provides services for over 27,000 members in the local area. Dental services for University members of the Welborn HMO would be provided through Health Resources, Inc., a local dental HMO.

On a motion by Mrs. Rust, seconded by Mr. Leahy, changing providers for the alternative health benefit program to Welborn HMO (with dental services provided through Health Resources, Inc.) with the following rate schedule for 1988-89 was approved.

MONTHLY PREMIUM RATES

	Maxicare Indiana, Inc. 1987-88			Welborn HMO and Health Resources, Inc. 1988-89		
	Total	University	Employee	Total	University	Employee
Single	\$ 72.29	\$ 59.09	\$13.20	\$100.22	\$ 74.14	\$26.08
Family	209.85	157.69	52.16	276.66	199.02	77.64
Over 65 (Retired)	56.97	56.97	-0-	89.42	76.44	12.98

G. APPROVAL OF RECOMMENDED CHANGES TO THE HEALTH PLANS

Under COBRA, health care coverage is available through the group plan for up to 36 months to the eligible dependents of a deceased employee. Current University policy provides for a spouse under age 65 and eligible dependents of a deceased employee who was the head of household to remain in the University plan at the employee rate. Eligible dependents may remain in the group plan until such time the spouse remarries.

It is recommended that continued coverage in the group plan at the employee rate be available to eligible dependents of a deceased employee, who had ten or more years of active service, until such time the spouse remarries. Eligible dependents of a deceased employee who had fewer than ten years of service would be eligible for COBRA coverage.

Under the current health plans unmarried dependent children are eligible for continued coverage until the end of the calendar year in which the child reaches 23 years of age. Continued coverage is not dependent upon full-time student status. Under COBRA, group coverage is available for up to 36 months to a child who reaches the plan's dependent age limit.

It is recommended that an unmarried dependent child be eligible for coverage until the end of the calendar year in which the child reaches


age 19. If the unmarried dependent child is a full-time student, coverage would continue until the end of the calendar year in which the child reaches age 23.

On a motion by Dr. Clark, seconded by Mr. Boyer, the preceding changes were approved.

Following the discussion of changes in the plans, Mr. O'Daniel noted that health care benefits should be continuously analyzed by experts in the field and suggested that the chairman appoint a committee to review health care coverage options before the Board approves the 1989-90 health care premium rates.

There being no further business, the meeting was adjourned at 2:50 p.m.

Respectfully submitted,



Carole D. Rust, Secretary

Budget Adjustments for Fiscal Year 1987-88

1. Appropriation Transfer

From:	1-10100	General Instruction Supplies and Expenses	
To:	1-16300	Publications Supplies and Expenses	\$7,032
To:	1-16301	Duplicating Services Supplies and Expenses	\$7,763
To:	1-16302	Copy Center Services Supplies and Expenses	\$13,501
From:	1-15000	Physical Plant Supplies and Expenses	
To:	1-16000	General Administration Supplies and Expenses	\$38,028
From:	1-15000	Physical Plant Supplies and Expenses	
To:	1-16100	Business Affairs Supplies and Expenses	\$3,000

2. Transfer of Funds

From:	1-10000	Current Operating Funds	
To:	6-60101	Energy Management Controls Fund	\$250,000
To:	6-60102	Telecommunications Fund	\$90,000
To:	6-60103	Copy Center Equipment Fund	\$85,000
From:	2-20000	Student Activities	
To:	2-20200	Activities Programming Board	\$4
To:	2-20500	Shield	\$1,534
To:	2-20600	Transitions Yearbook	\$816
From:	2-20400	Student Publications	
To:	2-20600	Transitions Yearbook	\$4,388

From: 2-20500	Shield	
To: 2-20600	Transitions Yearbook	\$1,061
From: 2-22000	Continuing Education Revolving Fund	
To: 3-30800	Day Care Center	\$953
From: 3-30200	University Center	
To: 3-30900	New Harmony	\$53,467
From: 3-30500	Bookstore Funds	
To: 3-30990	New Harmony Museum Shop	\$1,128
From: 4-45917	SBA 87	
To: 2-23000	General Instruction Revolving	\$2,345

3. Additional Appropriations

From: Unappropriated Current Operating Funds		
To: 1-10100	General Instruction Supplies and Expenses	\$37,800
To: 1-10410	Nursing Personal Services Supplies and Expenses Capital Outlay	\$4,600 \$11,150 \$23,250
From: Unappropriated Student Service Fee Fund Balance		
To: 2-20003	General Fee Remission	\$1,466
To: 2-20004	Faculty Spouse Fee Remission	\$105
To: 2-20005	Employee Fee Remission	\$66
To: 2-20006	Retired Fee Remission	\$100
To: 2-20007	Student Spouse Fee Remission	\$86
To: 2-20008	Child of Employee Fee Remission	\$1,765

From: Unappropriated Designated Funds

To: 2-20200	Activities Programming Board Supplies and Expenses	\$1,037
To: 2-20400	Student Publications Supplies and Expenses	\$4,548
To: 2-20500	Shield Supplies and Expenses	\$5,042
To: 2-22000	Continuing Education Revolving Supplies and Expenses	\$45,941
To: 2-23000	General Instruction Revolving Supplies and Expenses	\$1,870
To: 2-24200	Computer Maintenance Supplies and Expenses	\$24,235
To: 2-24300	Automobile Self-Insurance Revolving Fund Supplies and Expenses	\$1,818

From: Unappropriated Auxiliary Funds

To: 3-30200	University Center Capital Outlay	\$46,963
To: 3-30400	Historic New Harmony Museum Shop Personal Services Supplies and Expenses Capital Outlay	\$2,534 \$7,768 \$788
To: 3-30500	Bookstore Supplies and Expenses Capital Outlay	\$1,412 \$9,547
To: 3-30510	Bookstore--New Books Supplies and Expenses	\$42,825
To: 3-30520	Bookstore--Used Books Supplies and Expenses	\$45,131
To: 3-30550	Bookstore--Sundries Supplies and Expenses	\$1,676
To: 3-30600	Athletics Operations Supplies and Expenses	\$270
To: 3-30601	Athletics Tournament Income Supplies and Expenses	\$9,467
To: 3-30602	Athletics--Baseball Supplies and Expenses	\$435

To:	3-30608	Athletics--Golf Supplies and Expenses	\$352
To:	3-30609	Athletics--Cross Country Supplies and Expenses	\$5,134
To:	3-30610	Athletics--Soccer Supplies and Expenses	\$3,031
To:	3-30611	Athletics--Volleyball Supplies and Expenses	\$1,388
From:	Unappropriated Restricted Funds		
To:	4-45923	Jefferson Meeting Supplies and Expenses	\$355
From:	Unappropriated Plant Funds		
To:	6-60790	Museum Shop Fund Capital Outlay	\$10,892

4. Transfer and Appropriation of Funds

From:	1-19999	Unappropriated Current Operating Funds	
To:	6-61050	McDowell Road Lot and Garage Fund Capital Outlay	\$40,000
From:	2-20000	Student Activities Fund	
To:	3-30601	Athletics Tournament Income Supplies and Expenses	\$7,260
From:	2-20000	Student Activities Fund	
To:	3-30700	Athletics--Grant-in-Aid Supplies and Expenses	\$818
From:	2-21000	Academic Facilities Fund	
To:	1-09100	Current Operations	\$115,500
From:	2-21000	Campus ID Fund	
To:	6-60200	Parking Facilities Fund	\$2,316

From:	3-30200	Unappropriated University Center Funds	
To:	6-62160	New Harmony Plant Fund Capital Outlay	\$25,000
From:	3-30500	Bookstore Funds	
To:	3-30400	Historic New Harmony Museum Shop Supplies and Expenses	\$4,876
From:	3-30500	Bookstore Funds	
To:	6-60790	Museum Shop Plant Funds Capital Outlay	\$44,889

UNIVERSITY OF SOUTHERN INDIANA

OPERATING BUDGET REQUEST

1989-91

SUMMARY SCHEDULES

Submitted to the
Commission for Higher Education
and the
State Budget Agency

September 1, 1988

SUMMARY I
SUMMARY OF 1989-91 OPERATING REQUEST
UNIVERSITY OF SOUTHERN INDIANA

	1988-89 BUDGET		1989-90 REQUEST		1990-91 REQUEST		TOTAL BIENNIMUM (\$)
	TOTAL (\$)	CHANGE (\$)	TOTAL (\$)	CHANGE (\$)	TOTAL (\$)	CHANGE (\$)	
EDUCATIONAL SERVICES							
I. INSTRUCTION							
A. On-Campus for Credit Instruction	14,514,989	4,062,883	18,577,872	2,107,422	20,685,294	2,107,422	39,263,166
B. Continuing Education	373,412	104,176	477,588	54,036	531,624	54,036	1,009,212
SUBTOTAL	14,888,401	4,167,059	19,055,460	2,161,458	21,216,918	2,161,458	40,272,378
II. STUDENT ASSISTANCE	362,540	19,940	382,480	22,949	405,429	22,949	787,909
TOTAL EDUCATIONAL SERVICE BUDGET	15,250,941	4,186,999	19,437,940	2,184,407	21,622,347	2,184,407	41,060,287
EXPENDITURE BUDGET CHANGES							
I. PRICE INFLATION							
A. Personal Services		788,452		869,551		869,551	2,446,455
B. Supplies and Expense		218,848		246,385		246,385	684,081
SUBTOTAL		1,007,300		1,115,936		1,115,936	3,130,536
II. ACTIVITY LEVEL CHANGE		255,256		41,801		41,801	552,313
A. Plant Expansion		255,256		41,801		41,801	552,313
SUBTOTAL		255,256		41,801		41,801	552,313
III. QUALITY IMPROVEMENTS		1,559,241		761,321		761,321	3,879,803
IV. PROGRAM CHANGE		522,300		242,400		242,400	1,287,000
V. STUDENT ASSISTANCE		19,940		22,949		22,949	62,829
VI. EXPENDITURE ADJUSTMENTS		822,962		822,962		822,962	1,645,924
A. Prior Enrollments		822,962		822,962		822,962	1,645,924
SUBTOTAL		822,962		822,962		822,962	1,645,924
TOTAL EXPENDITURE BUDGET		4,186,999		2,184,407		2,184,407	10,558,405
INCOME BUDGET							
I. STUDENT FEES							
A. Rate Change	4,457,501	336,886	4,794,387	387,725	5,182,112	387,725	9,976,499
B. Classroom Bldg. Debt Service	4,457,501	(794,447)	(794,447)	(5,712)	(794,447)	(5,712)	(1,588,894)
SUBTOTAL	4,457,501	(457,561)	3,999,940	387,725	4,387,665	387,725	8,387,605
II. FEDERAL FUNDS	0	0	1,751,125	(5,712)	1,745,413	0	3,496,538
SUBTOTAL	0	0	1,751,125	(5,712)	1,745,413	0	3,496,538
III. STATE APPROPRIATIONS							
A. Operating Expense	9,843,449	3,843,426	13,686,875	1,802,394	15,489,269	1,802,394	29,176,144
B. Fee Replacement Base	949,991	6,687	956,678	(5,712)	950,966	(5,712)	1,907,644
C. Classroom Building		794,447	794,447		794,447		1,588,894
SUBTOTAL	949,991	801,134	1,751,125	(5,712)	1,745,413	(5,712)	3,496,538
SUBTOTAL	10,793,440	4,644,560	15,438,000	1,796,682	17,234,682	1,796,682	32,672,682
TOTAL INCOME BUDGET	15,250,941	4,186,999	19,437,940	2,184,407	21,622,347	2,184,407	41,060,287

SUMMARY II

INDIANA PUBLIC POSTSECONDARY EDUCATION
PRIORITY RANKING OF INSTITUTIONAL BUDGET REQUEST
1989-91 BIENNIUM

UNIVERSITY OF SOUTHERN INDIANA

Priority	Item	1989-90 Increases	1990-91 Increases	Budget Category
	1988-89 Expenditure Base	15,250,941	19,437,940	
	Adjustments to Base:			
	Prior enrollment change	822,962		
	Plant Expansion	255,256	41,801	
	Total Adjusted Base	16,329,159	19,479,741	
1	Salaries & Wages	480,227	552,698	
2	Staff Benefits	308,225	316,853	
3	General Supplies & Expenses	160,548	184,776	
4	Utilities	53,678	56,895	
5	Fire & Casualty Insurance	4,622	4,714	
6	Student Assistance	19,940	22,949	
7	Attract and Retain	189,900	198,800	quality improvement
8	Strengthen School of Business	250,200	120,000	quality improvement
9	Baccalaureate Degree in Nursing	312,100	265,000	program change
10	Academic Success Initiatives	222,400	60,000	quality improvement
11	Part-time to Full-time Faculty	215,600	200,900	quality improvement
12	Southern Indiana Development Center	246,000	67,000	quality improvement
13	Center for Teaching and Learning	100,000	44,000	quality improvement
14	Historic Southern Indiana Project	40,000		quality improvement
15	Associate Degree in Education	44,600	(3,700)	program change
16	Baccalaureate Degree in German	37,900	3,100	program change
17	Masters Degree in Liberal Studies	46,200	(5,000)	program change
18	Credit Outreach	77,000	65,500	quality improvement
19	Gateway Project	143,400	5,000	quality improvement
20	Library coordination	74,741	121	quality improvement
21	Masters Degree in Psychology	81,500	(17,000)	program change
	Total Increase Requested	3,108,781	2,142,606	
	TOTAL REQUESTED	19,437,940	21,622,347	

EXPENDITURES I
EXPLANATION OF PRICE INFLATION BUDGET CHANGES
UNIVERSITY OF SOUTHERN INDIANA

	1988-89		1989-90		1990-91		
	General Fund Expenditures	Less: Other Unrestricted Income	1988-89 Base Budget Expenditures	Projected Change	Total Budget	Projected Change	Total Budget
		\$					
A. PERSONAL SERVICES							
1. Salaries & Wages	9,245,144	513,745	8,731,399	480,227	9,211,626	552,698	9,764,324
2. Staff Benefits							
a. Retirement Programs							
(1) PERF	219,713		219,713	12,084	231,797	13,908	245,705
(2) STRF	55,418		55,418	8,357	63,775	3,827	67,602
(3) TIAA/CREF	686,400		686,400	112,894	799,294	66,546	865,840
b. Social Security	694,759		694,759	28,743	723,502	50,545	774,047
c. Life Insurance	52,800		52,800	4,265	57,065	4,771	61,836
d. Health Insurance	563,703		563,703	140,926	704,629	176,157	880,786
e. Employee Remitted Fees	17,366		17,366	956	18,322	1,099	19,421
SUBTOTAL	2,290,159		2,290,159	308,225	2,598,384	316,853	2,915,237
TOTAL PERSONAL SERVICES	11,535,303	513,745	11,021,558	788,452	11,810,010	869,551	12,679,561
B. SUPPLIES & EXPENSES							
1. General S & E	3,090,849	171,797	2,919,052	160,548	3,079,600	184,776	3,264,376
Energy							
a. Electricity	561,335		561,335	42,013	603,348	44,346	647,694
b. Natural Gas	125,043		125,043	9,391	134,434	10,103	144,537
SUBTOTAL	686,378		686,378	51,404	737,782	54,449	792,231
Utilities							
a. Water	9,533		9,533	716	10,249	769	11,018
b. Sewer	20,778		20,778	1,558	22,336	1,697	24,033
SUBTOTAL	30,311		30,311	2,274	32,585	2,466	35,031
4. Fire & Casualty Insurance	231,102		231,102	4,622	235,724	4,714	240,438
TOTAL SUPPLIES & EXPENSES	4,038,640	171,797	3,866,843	218,848	4,085,691	246,385	4,332,076
TOTAL PRICE INFLATION	15,573,943	685,542	14,888,401	1,007,300	15,895,701	1,115,936	17,011,637
STUDENT ASSISTANCE	362,540		362,540	19,940	382,480	22,949	405,429
TOTAL BASE BUDGET	15,936,483	685,542	15,250,941	1,027,240	16,278,181	1,138,885	17,417,066